

Announcement #: POC-022-24
OPENING DATE: 3/20/2024
CLOSING DATE: Until Filled

EXAMINATION ANNOUNCEMENT



Office of Personnel Administration
FSM National Government

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of **SPF-PFS Data Analyst** at the Department of Health and Social Affairs, FSM National Government, Palikir, Pohnpei FM 96941.

The Position:

Take direction from Project Coordinator to collect data and work collaboratively with sub-recipient staff to make sure data are submitted on a timely basis; Monitor deliverables and required data entries, summarize meeting outcomes, scheduling, and other, non-supervisory administrative support functions; Travel, as required, to Project SPF-PFS meetings outside of Pohnpei.

The Incumbent:

Bachelor Degree in CIS, Data Management, Health Science, Public Health, or similar fields and at least 5 years of experience in data collection, analysis, and management preferably in the Behavioral Health Program setting/similar and plus some experience with community development and/or collaborative activities.

Benefits:

A salary range from \$18,000 but not exceed \$22,040 per annual depending upon qualification of the applicant. Housing and relocation will be provided if applicable.

To apply: Send resume, application by mail to the following addresses:

Department of Health and Social Affairs

P.O. Box PS-70
Palikir, Pohnpei FM 96941
Phone: (691) 320-2819/2643
Email: health@fsmhealth.fm

Office of Personnel

P.O. Box PS-35
Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642
Email: personnel@personnel.gov.fm

The Office of Personnel will be accepting application/resume from **March 20, 2024** until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER